



Department of Health  
Regional Office No. 3

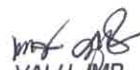
## MARIVELES MENTAL HOSPITAL

P. Monroe St. Poblacion, Mariveles, Bataan,  
Philippines, 2105



### Hospital Personnel Order No. 2019-982

DATE : 08 November 2019  
TO : ALL CONCERNED  
FROM :   
MARIA LOURDES L. EVANGELISTA, MD, DSBPP  
Chief of Hospital II

  
VAI / LJMP

SUBJECT : **Reconstitution of Gender and Development Focal Point System (GFPS)**

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The Gender and Development Focal Point System Committee is hereby reconstituted and it shall be composed of the following personnel;

- Chairperson of GFPS: ✓ Dr. MARIA LOURDES L. EVANGELISTA – Chief of Hospital II
- Chairperson of GFPS –TWG: ✓ Ms. CARMENCITA O. SAVELLA – Supervising Administrative Officer
- Members of TWG:
- Medical Service:
- ✓ Dr. ZORAIDA F. AFABLE - Medical Officer IV
  - ✓ Dr. MA. THERESA SARAH C. RIVERA – Medical Officer IV
  - ✓ Dr. RUBY LYNDA T. REYES – Medical Officer IV
  - ✓ Dr. KRISTINE APPLE P. GUTIERREZ – Medical Officer III
  - ✓ Ms. MERCED Y. ARADO – Pharmacist V
  - ✓ Ms. AILEEN F. DE CASTRO - Nutritionist Dietitian IV
  - ✓ Ms. ROSELYN N. MARARAC – Social Welfare Officer IV
  - ✓ Ms. LADY CHARLENE S. VILLAPANDO – Medical Technologist IV
  - ✓ Mr. JOJIE P. MAGLAQUI –Health Education and Promotion Officer III
  - ✓ Mr. KRISTOFFER MAVERICK C. PAGDANGANAN – Rad. Tech III
  - ✓ Ms. MA. PATRICIA NICOLE R. Occupational Therapist III
  - ✓ Ms. JENNIFER P. BUENAFLORES – Administrative Officer V
  - ✓ Mr. QUIANO EMMANUEL S. PASCUAL – Psychologist I
- Nursing Service:
- ✓ Ms. LETICIA D. ROMERO –Nurse VII/ Chief Nurse
  - ✓ Ms. RELIA I. VILLEGAS – Nurse VI
  - ✓ Mr. RONALD S. HERNANDEZ – Nurse IV
  - ✓ Ms. DIANA G. ALEJANDRO – Nurse III
  - ✓ Ms. ANIELYN Z. ESPEJO –Nurse III
  - ✓ Ms. NATIVIDAD L. DEL ROSARIO – Nurse III
  - ✓ Ms. MARIA THERESA T. BULANDOS – Nurse III
  - ✓ Mr. RIO MICHAEL T. ESPINO – Nurse III
  - ✓ Mr. ARVIN A. SANCHEZ – Nurse III

MMH-HOP-04-018-00

Ms. GELENE M. BERNABE – Nurse III  
Ms. AIZA MAE E. HABAGAT – Nurse III  
Ms. MARY JOY LOVEN R. SUBINGSUBING – Nurse III

HOPSS: Mr. VINCENT A. ISIP – OIC-HOPSS  
Ms. LEA JEAN M. PAYONG - Supervising Administrative Officer  
ENGR. MELVIN JAN A. YABUT – Engineer IV  
Ar. PAULO V. PAGUIA – Administrative Officer I  
Mr. JUN C. SULIVA –Administrative Assistant III  
Ms. MARIANNE D. DIZON – Administrative Assistant III  
Mr. RICHARD D. MEDINA – Hospital Housekeeper

Finance Service: Ms. VICTORIA S. SOAN – Financial and Management Officer II  
Ms. CARMELA ROSEL P. ISIDRO- Supervising Administrative Officer  
Ms. LAARNI D. MAGLAQUI –Supervising Administrative Officer  
Mr. AEROL BRYAN M. DAQUER – Accountant IV  
Ms. JENIFFER D. CARAGDAG – Administrative Officer IV

Office of the COH: Dr. RODELEN C. PACCIAL – Medical Specialist III  
Mr. ILDEBRANDO R. RUAYA JR. – Nurse III  
Ms. ESMERALDA R. TAMPIS –Administrative Officer IV  
Dr. ROBERT GERARD O. KELEMEN – Medical Specialist III

The GFPS of the hospital shall:

1. Ensure that GAD mainstreaming activities are included in their programs, projects, plans and activities;
2. Ensure that at least 5% of their budget are allocated for GAD mainstreaming activities;
3. Ensure regular reporting on the implementation of GAD mainstreaming activities;
4. The GAD Focal Point Person shall facilitate the implementation of GAD mainstreaming activities.
5. The Members of TWG shall prepare an annual GAD Plan and Budget of their respective units; monitor and submit quarterly accomplishment report for consolidation of the GFPS Secretariat.

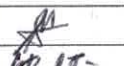
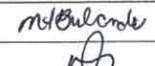
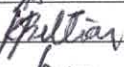





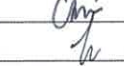

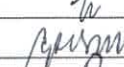

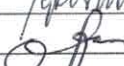

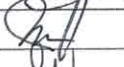

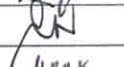

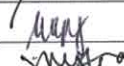

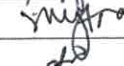

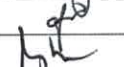

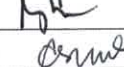

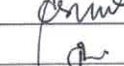

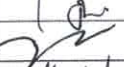

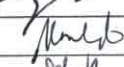

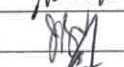

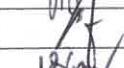

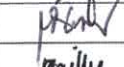

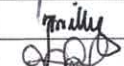



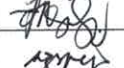

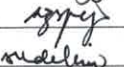

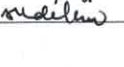


GFPS Secretariat/s: Ms. MELANIE DOLLOSA – Administrative Assistant III  
Ms. JUN ANGELICA S. ORLINO – Administrative Assistant III

*Functions:*

1. Provide administrative support to the GFPS;
2. Organize and make all necessary arrangements for the GFPS meetings and other activities.
3. Prepare minutes and other necessary reports;
4. Take custody of documents and other records and ensure that all activities are properly documented;
5. Maintain an updated copies of Hospital Personnel Order;
6. Endorse all documents to the next designated secretariat upon reconstitution or for any other case of separation.

Ms. Tampus is hereby advised to endorse all documents to Ms. Savella and Ms. Dollosa for the implementation of GAD related programs and submission of GAD related reports.

This order takes effect on 15 NOV 2019.

Recipient	Signature & Date	Recipient	Signature & Date
MEDICAL SERVICE	 11/10/19	Ms. Bulandos	 12/18/19
NURSING SERVICE	 11/15/19	Mr. Espino	 1/26/19
HOPSS	 11/16/19	Mr. Sanchez	 26 NOV 19
FINANCE SERVICE		Ms. Bernabe	 29 NOV 19
OCOH		Ms. Habagat	 06 NOV 2019
201 Files	 23 Dec 2017	Ms. Subingsubing	 26 NOV 2019
Ms. Savella	 11/21/19	Mr. Isip	
Dr. Afable		Ms. Payong	 26 NOV 19
Dr. Rivera	 11/25/19	Engr. Yabut	 26 NOV 2019
Dr. Reyes	 16 NOV 19	Ar. Paguia	
Dr. Gutierrez	 11/21/19	Mr. Suliva	 11/28/19
Ms. Arado	 12/6/19	Ms. Dizon	 26 NOV 2019
Ms. De Castro		Mr. Medina	 26 NOV 2019
Ms. Mararac	 11/21/19	Ms. Soan	
Ms. Villapando	 11/21/19	Ms. Isidro	
Mr. Maglaqui	 11/26/19	Ms. Maglaqui	 11/26/2019
Mr. Pagdanganan	 11/21/19	Mr. Daquer	 11/21
Ms. Roraldo	 11/26/19	Ms. Caragdag	 11/29/19
Ms. Buenaflor	 11/26/19	Dr. Paccial	
Mr. Pascual	 11/28/19	Mr. Ruaya	 26/NOV/2019
Ms. Romero	 11/19/19	Ms. Tampis	 26 NOV 19
Ms. Villegas	 11/26/2019	Ms. Dollosa	 27 Nov. 2019
Mr. Hernandez	 21 NOV 19	Ms. Orlino	 11-26-2019
Ms. Alejandro	 26 NOV 19		
Ms. Espejo	 26 NOV 2019		
Ms. Del Rosario	 26 NOV 2019		